



Plan Order Form

Credit Card, Check, Money Order, Bank Wire,
PayPal

From : FilesAnywhere.com
Support : 1 (866) 805-1991 Toll-free
1 (469) 499-0742 International
Fax To : 1 (214) 445-0344 Fax
Email : support@filesanywhere.com



IMPORTANT: only **ANNUAL PLANS** are eligible for payment by Paypal, check, money order, or bank wire. There are no refunds available for payments made by these methods. All checks, money orders and Paypal payments must clear payment before your upgrade can be activated. Please allow up to one business day for upgrades via Paypal payment.

PAYMENT BY PAYPAL (PayPal accepts eCheck, bank account transfers and all credit cards)

Create a PayPal account, login, then simply click "Send Money" and specify our support email address support@filesanywhere.com along with your account name and the upgrade type. Refer to the PayPal instructions on pages 3 and 4 for details, and on the PayPal.com website.

CHECK OR MONEY ORDER:

1. Print the order form on the following page.
2. Complete and sign the form.
3. If you are under 18 years of age, your parent or guardian must complete the order.
4. Credit Card: You can upgrade online after you login by clicking "UPGRADE HERE", or you can fax this order form to: **214-445-0344**
5. Check / Money Order: Make payable to "FilesAnywhere". Mail payment along with the completed form to: **FilesAnywhere.com, 8600 Freeport Parkway, Suite 220, Irving, TX 75063**
6. Upon receipt of payment, we will activate the order and send confirmation via email.
7. At the end of the 1 year period, if we do not receive and verify your payment on the date the plan expires, the account will be suspended and will be cancelled within 7 days. For this reason, we recommend sending payment (along with the account username) 30 days prior to the end of each annual period. You will only receive an automated email reminder for payment AFTER the payment is past due and the account goes into a suspended mode.

Thank you for your order.

We appreciate your business. Our goal is to provide you with the best file service available in the world.

FilesAnywhere is a service provided by Officeware Systems, a Microsoft Certified Partner, headquartered in Dallas, Texas. Founded in 1995, Officeware is a C Corporation in the State of Texas (Federal Tax ID: 75-2651195, Dun & Bradstreet Number: 963264387). If you would like more information about FilesAnywhere, please call 469-499-0742 or toll-free (866) 805-1991, or visit us on the web at www.filesanywhere.com.



CREDIT CARD: Login to FilesAnywhere and click [UPGRADE HERE](#).
CHECKS/MONEY ORDERS: Complete this form and mail along with check or money order to FilesAnywhere.com, 8600 Freeport Parkway, Suite 220, Irving, TX, 75063. Check or money order must clear our bank before plan is activated. For fastest service use a credit card or bank wire.

BANK WIRE/PAYPAL: Follow instructions below. Bank wires and PayPal orders are verified before plan can be activated. There is an additional \$25 fee for all bank wires to cover the bank handling expense. Please add this to your total paid (in addition to your own bank's processing fees).

Plan Order Form

All plans are recurring. Credit Card orders are charged automatically to your account at the start of each service period. For checks, money orders, and bank wires: please provide payment well ahead of the next recurring charge date to avoid account suspension or cancellation. **ALL INFORMATION ON THIS FORM REMAINS COMPLETELY CONFIDENTIAL.**

PLAN TYPE:		ANNUAL CHARGE (see Upgrade screen):	\$																				
STORAGE:	GB	NUMBER OF SUBACCOUNTS:																					
FILESANYWHERE USERNAME:																							
EMAIL ADDRESS:																							
PAYEE FULL NAME:																							
COMPANY NAME:																							
MAILING ADDRESS:																							
PAYMENT TYPE Check the box next to your choice of payment	<input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> DISCOVER/NOVUS <input type="checkbox"/> CHECK/MONEY ORDER <input type="checkbox"/> BANK WIRE																						
Bank Wiring Instructions There is an additional \$25 USD charge for all bank wires. Ensure the currency conversion rate and your bank's fees are included in your payment, along with the \$25 charge, so that the net deposit to FilesAnywhere equals the exact plan fee + \$25, all in USD.	Presenting Our Bank Routing Information to your bank: <i>Please contact our office at 469-499-0742 to obtain the necessary routing instructions, which you will need to provide to your bank.</i> Bank Wire Reference Number: _____ Please fax this form to 214-445-0344 . Please provide your bank wire reference number if available, once the wire is complete.																						
PAYPAL Payment Instructions	Create a PayPal account, login, then simply click "Send Money" and specify our support email address (support@filesanywhere.com) along with your account name and the upgrade type. Refer to the PayPal instructions on pages 3 and 4 for details, and on the PayPal.com website.																						
CREDIT CARD NUMBER Fill in the card number (credit card orders only)	<table border="1" style="width:100%; height:20px;"> <tr> <td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td><td style="width:12.5%;"></td> </tr> </table>																						
EXPIRATION DATE MM/YY date format (credit card orders only)	____/____																						
CVV2 SECURITY CODE (3 or 4 digits) Located on back of card (AMEX: front of card)	____																						
By signing below, I verify that all information shown above is accurate. I agree that I am at least 18 years of age, I have read, understand and agree with the terms shown on this page, and with the Terms of Service page on the FilesAnywhere web site, shown at the time of registering my account. I understand that all prices shown above are in US Dollars. I authorize a recurring monthly or annual charge for use of the FilesAnywhere service. I understand that my credit card statements will keep me informed of my account status, and I may not receive any further invoices or account statements from FilesAnywhere for as long as I am enrolled in the service. I understand that no refunds are extended for cancellations within the current paid period. All matters concerning billing may be submitted by email, to support@filesanywhere.com , fax 214-445-0344 or postal mail 8600 Freeport Parkway, Suite 220, Irving, TX 75063.																							
AUTHORIZATION Signing here indicates agreement with the above charges and terms. Thank you for your order.	_____ Account/Card Holder Signature																						
	_____ Date																						



Making Payments - Payment Methods

Q How do I use an eCheck?

A To use eCheck, just select it as your Funding Source when you send money.

* For PayPal members in Austria, Belgium, Denmark, Finland, France, Germany, Greece, Ireland, Italy, Luxembourg, Monaco, the Netherlands, Portugal, Spain, Sweden, and the United Kingdom, eChecks from a U.S. bank account will no longer be an option for funding your payments.

Here's How:

1. Click the [Send Money](#) tab.
2. Enter the required information.
3. Click **Continue**.
4. Click the **More Funding Options** link under the Source of Funds heading.
5. Select the **eCheck** radio button.
6. Click **Continue**.
7. Review the information and click **Send Money** to complete your transaction.



<https://www.paypal.com/us/verified/pal=support%40filesanywhere%2ecom>

Example PayPal Form:

The screenshot shows the PayPal 'Send Money' form in a Microsoft Internet Explorer browser window. The browser's address bar shows the URL 'https://www.paypal.com'. The page features the PayPal logo and navigation tabs for 'My Account', 'Send Money', 'Request Money', 'Merchant Tools', and 'Auction Tools'. Under the 'Send Money' tab, there are sub-tabs for 'Pay Anyone', 'Pay for eBay items', and 'BillPay'. The main heading is 'Send Money' with a 'Secure Transaction' icon. Below the heading, there is a message: 'Pay anyone with an email address - even if they don't have a PayPal account!'. The form fields are as follows:

- Recipient's Email:** A text input field containing 'support@filesanywhere.com' and a dropdown menu with the text '- OR - Select a recipient'.
- Amount:** A text input field containing '\$64', followed by 'Limit: \$943.01 USD' and a link 'Verify to raise limit'.
- Currency:** A dropdown menu set to 'U.S. Dollars' with a help icon.
- Type:** A dropdown menu set to 'Service' with a help icon.
- Subject (optional):** A text input field containing '200MB Annual PowerPlan'.
- Note (optional):** A text area containing the text: 'My account name is ACCOUNTNAMEHERE. Please process my annual 200MB plan for \$64. I can be reached at email@address.com or (999)-999-9999.'

A 'Continue' button is located at the bottom right of the form. At the bottom of the page, there is a footer with various links: 'Mobile', 'Mass Pay', 'Money Market', 'ATM/Debit Card', 'BillPay', 'About Us', 'Accounts', 'Fees', 'Privacy', 'Security Center', 'Contact Us', 'User Agreement', 'Developers', 'Shops', and 'Gift Certificates/Points'. The browser's status bar at the bottom shows a lock icon and the text 'Internet'.